

Wonolo

April 2020



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Executive Summary

- We want to provide you with insight about how you might benefit from the recent economic relief that was signed into law (the CARES Act) in response to COVID-19.
- In particular, we want to give a high-level overview of the CARES Act and the Paycheck Protection Program (PPP), which will be administered by the Small Business Administration (SBA).

Wonolo's Response to COVID-19

The safety and well-being of everyone who uses Wonolo is always our priority. We are actively monitoring the coronavirus (COVID-19) situation and are taking steps to help keep our communities safe.



We have circulated communication to ensure the Wonoloer community understands symptoms of the virus and best practices for reducing the spread outlined by the Center for Disease Control and Prevention.



Any Wonoloer feeling ill or having been in close contact with others feeling ill is able to withdraw from a job at any point without any penalty.



We are providing paid Flex Time Off (FTO) to qualified Wonoloers who can cash in on this time throughout March at any time for any reason.



Any Wonoloer who is diagnosed with coronavirus or is individually asked to self-isolate by a public health authority may receive financial assistance for up to 14 days while their account is on hold. View details below in the Wonoloers FAQ section.

Wonolo's Response to COVID-19 Continued

We have an entire landing page dedicated to helping businesses like yours navigate COVID-19: <https://go.wonolo.com/covid19-workplace-guide.html>

HEALTH SCREENING BEST PRACTICES



A list of guidelines compiled from recent regulations to help prevent the spread and keep your workers safe during COVID-19. [Download Guide.](#)

USING PREFERRED TEAMS FOR COVID-19



How to leverage preferred teams on Wonolo to keep track of healthy workers. [Download Guide.](#)

ATTRACTING IN-DEMAND WORKERS



Tips on how you can attract Wonoloers during times of high-volume hiring for frontline workers. [Download Guide.](#)

BULK RATING WONOLOERS



Bulk rate Wonoloers to save time closing out jobs during times of high-volume hiring. [Download Guide.](#)

POSTING A MULTI-DAY JOB ON WONOLO



The Multi-Day Job post is a key feature you should leverage if your business needs workers during COVID-19. [Download Guide.](#)

SAMPLE LETTER FOR ESSENTIAL WORKERS



Provide your workers with a certification letter to prove they are working for an essential business. [Download Template.](#)

Overview of the CARES Act

1

To mitigate the economic fallout from COVID-19, Congress has passed and President Trump has signed into law, a \$2 trillion economic relief package called the CARES Act.

2

A key feature of the CARES Act is \$349 billion to help small businesses via a program called the Paycheck Protection Program. It builds on other measures to help small businesses.

3

Loans will be made by participating commercial lenders between February 15, 2020 and June 30, 2020, subject to certain eligibility requirements, and will be 100% guaranteed by the Small Business Administration.

The Small Business Administration (SBA)

The SBA, with the help of the U.S. Treasury Department, is leading efforts to help small businesses get economic relief.

What You Need To Know

- The SBA's mission is to help "Americans start, build, and grow businesses."
- The SBA has regional offices across the country that can help answer questions.
- The SBA partners with lenders across the country to help small businesses get access to capital and other resources.

What Assistance Is Available To Small Businesses?

Payroll Relief

Through the Paycheck Protection Program, eligible businesses receive forgivable loans to pay up to 8 weeks of payroll costs including benefits. Funds can also be used to pay interest on mortgages, rent, and utilities.

Loans

There are a variety of other loans available, including:

- Economic Injury Disaster Loans and loan advances
- Express Bridge Loans

Debt Relief & Taxes

If you have loans with the SBA, you may be eligible to have the government pay for the principal and interest of those loans for six months.

You may also be eligible for certain tax credits or deferral of certain taxes.

What Should I Know About Payroll Relief?

“The Paycheck Protection Program is a loan designed to provide a direct incentive for small businesses to keep their workers on the payroll.” -SBA

Who Can Apply

- Any small business with fewer than 500 employees, including sole proprietorships, independent contractors, the self-employed.
- Companies in certain industries with more than 500 employees can apply.

PPP Loan Details

- PPP Loans are forgivable if certain criteria are met.
- Loans to pay up to 8 weeks of payroll costs including benefits. Funds can also be used to pay interest on mortgages, rent, and utilities.
- No personal guarantee or collateral required; loans are fee-free; payments of principal and interest are deferred for at least 6 months up to a year.

How To Apply

Lenders will start processing loan applications as soon as April 3 and you can apply through:

- Existing SBA 7(a) lenders.
- Federally insured depository institutions, federally insured credit unions, and some Farm Credit System institutions.
- **Consult your local lender, including your bank, to see if they're participating.**

[All the information was taken from the SBA's landing page for the Paycheck Protection Program](#)

What Other Loans and Debt Relief Are Available?

- **Disaster Loans and Advances:** Under the SBA's Economic Injury Disaster Loan program, eligible small businesses can apply to get an advance of up to \$10,000 (which does not need to be repaid) and access working capital loans of up to \$2 million.
- **Bridge Loans:** If you have a business relationship already with an SBA Express Lender, you might be able to access \$25,000 with less paperwork.
- **Debt Relief:** The SBA will also pay the principal and interest of certain new/existing loans for up to six months.
- **Business Tax Provisions:** There are certain tax credits or deferral of payment of certain payroll taxes that small businesses may be eligible for.

Does My Business Qualify?

“Speed is the operative word; applications for the emergency capital can begin as early as this week, with lenders using their own systems and processes to make these loans. We remain committed to supporting our nation’s more than 30 million small businesses and their employees, so that they can continue to be the fuel for our nation’s economic engine.”

-SBA Administrator Jovita Carranza

What Don't We Know? A Lot!

- We don't know how the SBA will determine the size eligibility based on "affiliation" rules.
- We don't yet know whether payroll expenses for certain kinds of independent contractors will be covered under loans companies receive from the SBA.
- We don't yet know whether owners of a company will need to inject more capital before being authorized to receive a loan under the Paycheck Protection Program.
- And more...

The Three Most Important Things To Remember

- Get advice and get it now. There is a funding cap (\$349 billion) for the Paycheck Protection Program and many small businesses are expected to apply. You should get professional advice as soon as you can and apply early to avoid missing out.
- The government wants you to succeed and more relief might be coming. It's clear from the swift legislative action and our conversations with policy leaders that they want small businesses to survive and grow.
- Wonolo is here to help. Whether you're fortunate enough to continue to operate amid COVID-19 or are looking for more insight about how to survive these uncertain times, we are willing to help.

Additional Resources

Information About Economic Relief

- [Locate your local SBA office](#)
- [Paycheck Protection Program landing page](#)
- [Paycheck Protection Program application form](#)
- [Economic Injury Disaster Loan landing page](#)
- [Express Bridge Loans landing page](#)
- [Debt Relief landing page](#)

Public Health Resources

- [White House health guidelines for business](#)
- [The main website where the White House, CDC, and FEMA are sharing up-to-date information about COVID-19](#)